



ODISHA FORESTRY SECTOR DEVELOPMENT SOCIETY
SFTRI Campus, At/Po-Ghatikia, Bhubaneswar – 751029
Ph: 0674-2386016, Email:webmail@ofsdp.org

TENDER DOCUMENT FOR SELECTION OF AN EVENT MANAGEMENT AGENCY

The Project Director, OFSDS invites tenders from reputed Event Management Agencies who will fulfil all the criteria (for details visit official <website: ofsd.in>) to indicate their interest in providing the services for “**Sameekshya, 2018-19**”. Tender Documents complete in all respect as per the scope of work placed in the above website should be delivered to The Deputy Project Director (A&F), OFSDS, SFTRI Campus, At/Po: Ghatikia, Bhubaneswar – 751029 by hand or post, as specified in the bid document on or before 15.00 hrs of 06.03.2019.

Deputy Project Director (A&F)

TENDER NOTICE

TENDER DOCUMENT FOR SELECTION OF AN EVENT MANAGEMENT AGENCY

**FOR CONCEPTUALISING, DESIGNING, FABRICATION AND BRANDING OF DAIS,
REGISTRATION COUNTER, PHOTO EXHIBITION PANNELS & EXHIBITION STALLS OF
ODISHA FORESTRY SECTOR DEVELOPMENT SOCIETY ON TURN KEY BASIS FOR
NATIONAL/ STATE LEVEL CONFERENCES OR WORKSHOPS INCLUDING ANNUAL REVIEW
CONFERENCE 'SAMEEKSHYA, 2018-19'**

VENUE/LOCATION: HOTEL SWOSTI PREMIUM, BHUBANESWAR

ON

DATE: 14TH MARCH, 2019



OFSDS

ODISHA FORESTRY SECTOR DEVELOPMENT SOCIETY (OFSDS)

SFTRI CAMPUS, GHATIKIA, BHUBANESWAR – 751029,

Email: webmail@ofsdp.org, Website: ofsdp.org

Uploaded on Website of OFSDS :23.02.2019

Last Date for Submission of Bids up to 06.03.2019 BY 15:00 HRS

Details about Tender: Tender Notice

Department Name	:	Odisha Forestry Sector Development Society (OFSDS)
Address	:	The Deputy Project Director (A&F), OFSDS, SFTRI Campus, Ghatikia, Bhubaneswar-751029, Ph. No.0674-2386016.
Name of Work	:	FOR CONCEPTUALISING, DESIGNING, FABRICATION AND BRANDING OF DAIS, REGISTRATION COUNTER, PHOTO EXHIBITION PANNELS & EXHIBITION STALLS OF ODISHA FORESTRY SECTOR DEVELOPMENT SOCIETY ON TURN KEY BASIS FOR NATIONAL/ STATE LEVEL CONFERENCES OR WORKSHOPS INCLUDING ANNUAL REVIEW CONFERENCE 'SAMEEKSHYA, 2018'
Validity of Contract	:	One year from execution of work order/ agreement
Tender Currency Type	:	Single
Tender Currency Settings	:	Indian Rupee (INR)
Company/ Individual/ Joint Venture/ Consortium	:	(Please specify)
Amount Details		
Bid Processing Fee	:	Rs. 500/- in form of Demand Draft (Non Refundable)
Bid Processing Fee Payable to	:	Non-refundable by Demand Draft in favour of "Project Director, OFSDP Phase-II" from any Nationalised Bank payable at Bhubaneswar.
EMD (INR)& Performance Guarantee	:	Rs 5000/-in form of Demand Draft (Refundable)
EMD in favour of	:	By DD in favour of "Project Director, OFSDP Phase-II" from any Nationalised Bank payable at Bhubaneswar.
Expected Cost of the Work	:	Rs. 2 to 4 lakhs
Tender Dates		
Bid Downloading Start Date	:	23.02.2019
Bid Downloading End Date	:	28.02.2019 by 15:00 hrs
Last Date & Time for Submission of Technical Bid & Financial Bid.	:	06.03.2019 by 15:00 hrs
Pre-Bid Meeting	:	02.03.2019 at 11:00 hrs at PMU, OFSDS
Date of Tender opening	:	07.03.2019 by 10:30 hrs
Bid Validity Period	:	One year from execution of work order/ agreement
Submission of certain documents etc.	:	Bid Processing Fees, Submission of EMD, Technical Bid and Financial Bid along with other Documents from 28.02.2019 at 11.00 hrs up to 06.03.2019 by 15:00 hrs. in the office of OFSDS, SFTRI Campus, Ghatikia, BBSR - 751029
Remarks	:	Tenders will be opened on 07.03.2019 at 10:30 hrs. The technical bids will be opened and scrutinised. The results will be communicated to the successful bidders and also on the Notice Board of OFSDS at SFTRI Campus, Ghatikia, BBSR – 751029. Successful Bidders will be called "Technically Eligible Bidder" and they will be invited for making presentation on 07.03.2019 at 11:00 hrs before Tender Evaluation Committee/ Expert. Thereafter, their Financial Bids will be opened on 07.03.2019 at 12:00 hrs. Representatives of such Technically Eligible bidders will be invited to attend the Financial Bid opening meeting. The work will be awarded to bidder with the Optimum Technical

INVITATION FOR OPEN TENDER

Odisha Forestry Sector Development Society (OFSDS) under Administrative control of Forest & Environment Department, Govt. of Odisha is organizing **NATIONAL/ STATE LEVEL CONFERENCES OR WORKSHOPS INCLUDING ANNUAL REVIEW CONFERENCE 'SAMEEKSHYA, 2018'**. In line of such events, the Annual Strategy Planning & Review Workshop-'SAMEEKSHYA' 2018-19 is to be organised in the Hotel SWOSTI PREMIUM, Bhubaneswar on 14th march, 2019.

OFSDS wishes to take the services of an **Event Management Agency (EMA)** on Turn Key Basis through Open Tender for **CONCEPTUALISING, DESIGNING, FABRICATION AND BRANDING OF DAIS, REGISTRATION COUNTER, PHOTO EXHIBITION PANNELS & EXHIBITION STALLS OF ODISHA FORESTRY SECTOR DEVELOPMENT SOCIETY ON TURN KEY BASIS FOR NATIONAL/ STATE LEVEL CONFERENCES OR WORKSHOPS INCLUDING ANNUAL REVIEW CONFERENCE 'SAMEEKSHYA, 2018-19'**. The EMA shall be required to develop concept, design, fabricate, branding & manage the dais, display and entire exhibition area including Stalls ON TURN KEY BASIS in the space. The EMA is required to give Ethnic Look to the Decoration matching theme. The scope of work is enclosed as Annexure I. The estimated cost is Rs. 2 to 4 lakhs excluding GST. Detailed terms and conditions are prescribed in the Tender Document, which can be downloaded from the website – "**ofsds.in**". The bidder can approach OFSDS for any clarification with regard to submitting its bid on 02.03.2019 at 11:00 hrs at PMU, OFSDS.

Bidder has to submit hard bound document duly numbered. The Tender should be submitted in the following manner:

The **First Envelope** labelled "Fee" should contain the Bid Processing Fee of Rs.500/- (Non Refundable) & EMD and Performance Security of Rs.5000/- in form of Demand Drafts drawn in favour of "**Project Director, OFSDP Phase-II**" from any Nationalised Bank payable at Bhubaneswar.

The **Second Envelope** Labelled "**Technical Bid**" should contain the Technical Bid in sealed envelope complete with Concept & Design of the proposed Exhibition Site with Stalls, Proposed Design of the Dais for approval by competent authority, Branding & Design of all material to be put up as per the scope of work, Copy of Work Orders bringing out their Relevant Experience of the Agency in organizing similar Events, Experience of working with at least one PSU/Govt. during last 3 years, Photographs of the Events organised by them as proof. **There should be no mention of the prices in the Technical Bid Document.** Original printed document with signature & seal of the submitting company shall be considered as authentic. **Filling up prices in Part II will disqualify the Bidder.**

The **Third Envelope "Financial Bid"** should contain the Financial Bid only. Services offered should be strictly as per specifications mentioned in the Scope of work.

The first, second & third envelopes should be enclosed in a larger envelope labelled "**TENDER DOCUMENT FOR EVENT MANGEMENT AGENCY**" duly sealed. All pages of the offer must be signed & sealed. The bids complete in all respect must be submitted through

Speed Post/ Courier or by hand by depositing in the Tender Box kept at the reception in the corporate office of OFSDS as per scheduled date and time. A Pre-bid meeting will be organized on 02.03.2019 at 11:00 hrs at PMU, OFSDS. Duly Authorized representatives of the bidders are invited to attend the bid opening meeting. The technical bids will be opened on 07.03.2019 at 10:30 hrs. and securitized with regard to the eligibility criteria as mentioned in the "Scope of Work". Bidders who meet the qualification criteria will be called "Technically Eligible bidder" and they will be invited for making presentation on 07.03.2019 at 11:00 hrs before Tender Evaluation Committee/ Expert. Thereafter, their Financial Bids will be opened on 07.03.2019 at 12:00 hrs. Representatives of such Technically Eligible bidders will be invited to attend the Financial Bid opening meeting. The work will be awarded to bidder with the Optimum Technical Qualification and Lowest Bid Price. The OFSDS reserves the right to reject the tenders without assigning any reasons thereof.

OBLIGATIONS OF OFSDS

1. OFSDS shall appoint a team of OFSDS officers to evaluate the execution of work as per the Scope of Work.
2. Material required for the work and covered in the Scope of Work will be provided by the Selected Tenderer.

Other Terms & Conditions

1. OFSDS reserves the right not to accept bid(s) from agency (ies) resorting to unethical practices or on whom investigation/enquiry proceedings have been initiated by Government investigating Agencies/Vigilance Cell.
2. The OFSDS is not bound to accept the lowest bidder or to assign any reason for non-acceptance. The OFSDS reserves its right to accept the bid in part or in full. Conditional bids will be rejected outright.
3. The OFSDS reserves the right to summarily reject an offer received from any agency (ies), without any intimation to the bidder(s).
4. The OFSDS reserves the right to withdraw/cancel the Bid Document/Tender at any stage.
5. OFSDS reserves the right to reduce/increase the design/design elements or alter the design/design elements and decision of OFSDS in respect of this would be final and binding on the selected bidder. As the work is on Turn Key basis thus No Extra Payment will be made for additional items required during the course of the event.
6. OFSDS has the right to deduct the price for short items used in variation to the scope of work of the tender and final bidding to the tenderer.
7. Termination by default
OFSDS reserves the right to accept or reject any proposal, and to annul the bidding process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for OFSDS's action.
8. Arbitration
In case of any dispute the decision of PD, OFSDS would be final and binding on both the parties. The jurisdiction of the court would be Bhubaneswar.
9. Indemnification Clause
"That the selected agency shall keep OFSDS indemnified and harmless against all claims, damages, dues, payments, fines, penalties, compensations, liabilities other losses etc. which may incur on account of non-compliance or violation by the selected agency or otherwise.
10. Jurisdiction
The contract shall be governed by laws of India and all Government rules.
11. Performance Security
The successful agency shall have to deposit an amount of Rs. 5000/- as performance security in the form of Demand Draft in favour of "**Project Director, OFSDP Phase-II**" from any Nationalised Bank payable at Bhubaneswar and the same shall be refundable after successful completion of the event.
12. Taxes
 - a. Tax deduction at Source will be made as per the provisions of Income Tax Act, 1961.
 - b. The Rates to be mentioned in the Financial Bid are excluding all taxes with a separate mention of Taxes to be paid.

13. Terms of payment

- (a) 50% on award of Contract.
- (b) Balance 50% after successful execution of the work.

14. Force Majeure

Definition: For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party, and which makes a party's performance of its obligations under the contract impossible or so impractical as to be considered impossible under the circumstances.

15. Breach of Contract: The failure of the agency to fulfil any of its obligations under the contract shall not be considered to be a breach of or default under this Contract in so far as such inability arises from an event of Force Majeure, provided that the agency affected by such an event (a) has taken all precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of the contract, and (b) has informed the other party as soon as possible about the occurrence of such an event.

16. Submission of bills: Within 15 days of the completion of the event.

SCOPE OF WORK

S. No	Description	Description	Size	Quantity(in no.)
1	Welcome Standee at Entrance	iron frame and star blackout flex	8' x 6'	1
2	Directional Standee at portico	iron frame and star blackout flex	8' x 4'	1
3	Directional Standee at second entrance	iron frame and star blackout flex	6' x 3'	1
4	Registration setup	Backdrop +table with branding	8' or 12'	1
5	Registration table & Table Facia	wooden frame and star blackout flex	8' or 12'	1
6	Stage for 7 seater with lamp and podium	2ft stage height and new carpet	20' x 16'	1
7	Stage Facia	wooden frame and star blackout flex	As per actual requirement	1
8	Backdrop	Bi layer wooden frame and star blackout flex and sunboardcutout if any	-do-	
9	Side wall	wooden frame and star blackout flex bothside	-do-	
10	AV Panels	podium for led and wooden frame star blackout flex	8' x 6'	2
11	Podium 3 side Branding	sunboard branding	As per actual requirement	1
12	Slant led tv for speaker	52 inch led tv with black masking slanter	52"	1
13	Header Table Set up	2nos table with front face branding (for 7 people)		
14	Truss and T tower	for lighting		
15	Coloured seat covers	4 or 5 colours		100 chairs
AUDIO VISUAL				
1	Led wall	P 3 led wall with processor and power manager		
2	Laptops	for podium		
3	Slide changer	for ppt		
4	switcher			
5	Jbl	top		
6	Jbl	low		
7	Feed back			
8	Collar mike			2
9	Cordless Mic			3

10	Podium Mic			
11	Audio processer			
12	Amplifer , mixture , cable and other			
13	Any Other			
	Lighting			
1	Dais and podium			
2	Profile of speaker			
3	Palco			
4	Profile			
5	follow			
6	Suitable lighting for registation backdrop, photographs and display stall lighting			
	Manpower			
1	Emcee	Female		
2	Hostage	4 male and 2 female		
	Event Stationary			
1	Id cards with lyanard			
2	Certificate and Prize to VSS		1 each	6
3	Invitation card with cover and program on oveleaf	imported paper with sliding cover 600gsm paper		50
4	Felicitation award	Patachitra with framing		
5	Lunch Coupons	in the lapel cards/ ID Cards		
	Exhibition Area			
1	Stall 4nos	ouctinum stall 2 side each		6
2	Plain stall	table and branding at back and display rack		12
3	Board for ping up	4 walls		
4	Boards for Photographs	forphoto exhibition (quote price for each pannel with size)		12
	Other			
1	Floral decoration	head table, podium and glass gate of entry and 10 pots for gift		
2	Genset for Back up	2nos. Of genset for 9hr		2
3	Still Photography			
4	Videography			

NB: The actual requirement may be fixed after site inspection and may be reflected in the tender accordingly.

TECHNICAL PROPOSAL SUBMISSION LETTER

(Location, Date)

To

The Deputy Project Director (A&F)
Odisha Forestry Sector Development Society,
Ghatikia, SFTRI Campus, Bhubaneswar – 751029.

Dear Sir,

We/I, the undersigned, offer to provide the services FOR CONCEPTUALISING, DESIGNING, FABRICATION AND BRANDING OF DAIS, REGISTRATION COUNTER, PHOTO EXHIBITION PANNELS & EXHIBITION STALLS OF ODISHA FORESTRY SECTOR DEVELOPMENT SOCIETY ON TURN KEY BASIS FOR NATIONAL/ STATE LEVEL CONFERENCES OR WORKSHOPS INCLUDING ANNUAL REVIEW CONFERENCE 'SAMEEKSHYA, 2018' as per the guidelines, terms & conditions mentioned in this Tender document. We/I are/am here by submitting our proposals, which includes the Technical Proposal & Financial Bid.

The enclosed technical proposal includes the authority document in partners of the Authorized Signatory and Consent letters, in Original and Copy.

We hereby declare that all the information and statements made in this proposal are true and accept that any misinterpretation contained in it would lead to our disqualification.

We undertake, if our proposal is accepted, to initiate the services related to the assignment immediately from the date of issue of letter of award.

Thanking you,

Yours Sincerely,

Signature of Authorised Representative.

Address.

* Proposal should be submitted on the official letter head of the Organisation.

PROFILE OF THE BIDDER

Sl. No.	Particulars	
1	Name of Bidder	
2	Type of firm : Company/ Individual/ Joint Venture/ Consortium	Partnership deed/ MoA – AoA/ Society as applicable
a	Year of Incorporation/ Registration number	Incorporation certificate as applicable
3	Communication Detail	
a	Office address	
4	Contact detail	
a	Mobile Number	
b	Landline Number	
c	Fax Number	
d	Email detail	
5	Nature of Business	
	1. Since _____	
	2. Since _____	
6.	GST No.	
7.	PAN No. (for IT Purpose)	
8.	Bank Draft Details	
	a. Bid Processing Fee	
	b. EMD	

No disclosure or wrong information /non-acceptance of any shall result the disqualification of the firm.

Signature of the Authorised
Representative of Bidder with
Seal

Technical Bid *

S. No	Description	Description	Size	Quantity (in no.)
1	Welcome Standee at Entrance	iron frame and star blackout flex	8' x 6'	1
2	Directional Standee at portico	iron frame and star blackout flex	8' x 4'	1
3	Directional Standee at second entrance	iron frame and star blackout flex	6' x 3'	1
4	Registration setup	Backdrop +table with branding	8' or 12'	1
5	Registration table & Table Facia	wooden frame and star blackout flex	8' or 12'	1
6	Stage for 7 seater with lamp and podium	2ft stage height and new carpet	20' x 16'	1
7	Stage Facia	wooden frame and star blackout flex	As per actual requirement	1
8	Backdrop	Bi layer wooden frame and star blackout flex and sun board cut out if any	-do-	
9	Side wall	wooden frame and star blackout flex bothside	-do-	
10	AV Panels	podium for led and wooden frame star blackout flex	8' x 6'	2
11	Podium 3 side Branding	Sun board branding	As per actual requirement	1
12	Slant led tv for speaker	52 inch LED TV with black masking slanter	52"	1
13	Header Table Set up	2nos table with front face branding (for 7 people)		
14	Truss and T tower	for lighting		
15	Coloured seat covers	4 or 5 colours		100 chairs
AUDIO VISUAL				
1	Led wall	P 3 LED wall with processor and power manager		
2	Laptops	for podium		
3	Slide changer	for PPT		
4	switcher			
5	JBL	Top and low		
6	JBL	low		

7	Feed back			
8	Collar mike			2
9	Cordless Mic			3
10	Podium Mic			
11	Audio processer			
12	Amplifer , mixture , cable and other			
13	Any Other			
Lighting				
1	Dais and podium			
2	Profile of speaker			
3	Palco			
4	Profile			
5	follow			
6	Suitable lighting for registration backdrop, photographs and display stall lighting			
Manpower				
1	Emcee	Female		
2	Hostage	4 Male and 2 Female		
Event Stationary				
1	Id cards with lanyard			
2	Certificate and Prize to VSS		1 each	6
3	Invitation card with cover and program on overleaf	imported paper with sliding cover 600gsm paper		50
4	Felicitation award	Patachitra with framing		
5	Lunch Coupons	in the lapel cards/ ID Cards		
Exhibition Area				
1	Stall 4nos	ouctinum stall 2 side each		6
2	Plain stall	table and branding at back and display rack		12
3	Board for ping up	4 walls		
4	Boards for Photographs	For photo exhibition (quote price for each panel with size)		12
Other				
1	Floral decoration	head table, podium and glass gate of entry and 10 pots for gift		
2	Gen-set for Back up	2nos. of Gen-set for 9hr		2
3	Still Photography			
4	Videography			

NB: The actual requirement may be fixed after site inspection and may be reflected in the tender accordingly.

Signature of the Authorised Representative of
Bidder with seal

Annexure 4

FINANCIAL BID FORMAT

Tender Document No.:

To
The Deputy Project Director (A&F),
Odisha Forestry Sector Development Society,
Ghatikia, SFTRI Campus, Bhubaneswar – 751029.

Dear Sir,

I/We hereby bid to provide the services FOR CONCEPTUALISING, DESIGNING, FABRICATION AND BRANDING OF DAIS, REGISTRATION COUNTER, PHOTO EXHIBITION PANNELS & EXHIBITION STALLS OF ODISHA FORESTRY SECTOR DEVELOPMENT SOCIETY ON TURN KEY BASIS FOR NATIONAL/ STATE LEVEL CONFERENCES OR WORKSHOPS INCLUDING ANNUAL REVIEW CONFERENCE 'SAMEEKSHYA, 2018' on 14th March, 2019 at SWOSTI PREMIUM as per The tender document of the OFSDS, Bhubaneswar within the time specified and in accordance with the specifications, design and instructions during the execution of the work. The detail price bid in prescribed format is enclosed herewith.

Thanking you

Yours Sincerely,

Signature of the Authorised Representative of
Bidder with Seal

**Financial Bid in respect of Scope of Work for agency being hired for conceptualising,
Designing, Fabricating & Branding for organizing SAMEEKSHYA 2018 exhibition On Turn**

Key Basis on 14th March, 2019.

S. No	Description	Description	Size	Quantity (in no.)	Amount (in Rs.)
1	Welcome Standee at Entrance	iron frame and star blackout flex	8' x 6'	1	
2	Directional Standee at portico	iron frame and star blackout flex	8' x 4'	1	
3	Directional Standee at second entrance	iron frame and star blackout flex	6' x 3'	1	
4	Registration setup	Backdrop +table with branding	8' or 12'	1	
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15	Coloured seat covers	4 or 5 colours		100 chairs	
AUDIO VISUAL					
1	Led wall	P 3 LED wall with processor and power manager			
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6	JBL	low			
7	Feed back				
8	Collar mike			2	
9	Cordless Mic			3	
10	Podium Mic				
11	Audio processer				
12	Amplifer , mixture , cable and other				
13	Any Other				
Lighting					
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6	Suitable lighting for registration backdrop, photographs and display stall lighting				
Manpower					
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Event Stationary					
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3	Invitation card with cover and program on overleaf	imported paper with sliding cover 600gsm paper		50	
4	Felicitation award	Patachitra with framing			
5	Lunch Coupons	in the lapel cards/ ID Cards			
Exhibition Area					
1	Stall 4nos	ouctinum stall 2 side each		6	
2	Plain stall	table and branding at back and display rack		12	
3	Board for ping up	4 walls			
4	Boards for Photographs	For photo exhibition (quote price for each panel with size)		12	
Other					

1	Floral decoration	head table, podium and glass gate of entry and 10 pots for gift			
2	Gen-set for Back up	2nos. of Gen-set for 9hr		2	
3	Still Photography				
4	Videography				

NB: The actual requirement may be fixed after site inspection and may be reflected in the tender accordingly.

Taxes

- a. Tax deduction at Source will be made as per the provisions of Income Tax Act, 1961.
- b. The Rates to be mentioned in the Financial Bid are excluding all taxes with a separate mention of Taxes to be paid.

Signature of the Authorised Representative of
Bidder with Seal

LIST OF SIMILAR WORKS AND COMPLETED IN LAST THREE YEARS

Sl. No.	Name of Client	Location	Description of work	Value of Contract/Work in Rs.	Duration (Start dt.-Completion dt.)

Notes

- Each of the listed works shall be supported with the copy of work order & Work completion certificate. Work completion certificate shall mention the nature of work, value of work completed.
- At least 5 Photographs of the work executed shall be attached.
- Non disclosures of any information in the schedule will result in disqualification of the firm.

List of works on hand shall be attached as under.

Sl. No.	Name of Client	Location	Description of work	Value of Contract/Work in Rs.	Duration (Start dt.-Completion dt.)

Signature of the Authorised Representative of
Bidder with Seal

Dated

INDEMNITY UNDERTAKING

I on behalf of M/s.....hereby agree and undertake that I have understood all the safety rules and procedures and all staff Technical & Non-Technical working on behalf of M/s.....will abide by all safety rules and procedures. I declare that I M/s..... will be responsible for any safety violations/accident etc. The Deputy Project Director (A&F), OFSDS will not be responsible in case of any accident/ incident and will not compensate financially or otherwise. I ensure The Deputy Project Director (A&F), OFSDS that enlisted Manpower deployment will be done at Venue from Mobilization to Completion of Event at.....

I/We hereby certify that the firm has a good reputation and there is no complaint against it and we have not been black listed/ delisted from any department in the past.

In case it is found that this company/ organization is found to be black listed/ delisted, our bid shall be rejected, forth with.

I hereby declare that I am sole responsible on behalf of M/s.....for giving such declaration.

Name of Indemnifier Signature of Indemnifier

Stamp/Seal of the Indemnifier/ Contractor