



Orissa Forestry Sector Development Project

SFTRI Campus, Ghatikia,  
Bhubaneswar-751 003

Letter No.2473/OFSDP-110/2007

Date: 30.09.2009.

From

A.K. Bansal, IFS  
Project Director  
& Member Secretary, OFSDS

To

All Members  
Governing Body of  
Orissa Forestry Sector Development Society (OFSDS)

(Commissioner-cum-Secretary to Govt. forest & Environment Department  
Principal Chief Conservator of Forests, Orissa  
Principal Chief Conservator of forests & Chief Wildlife Warden, Orissa  
Special Secretary to Govt. Forest & Environment Department  
Secretary, Nature, Environment and Wild Life Society, Angul)

Sub. Ninth Governing Body Meeting of OFSDS-Proceedings

Ref This office letter No 2442/OFSDP-110/2007 date 23.09.2009.

Sir,

A copy of the approved proceedings of 9<sup>th</sup> Governing Body Meeting of OFSDS held on 29<sup>th</sup> September 2009 under Chairmanship of Sri S.P.Nanda, IAS, ACS & DC & APC-Chairperson of Governing Body of OFSDS is enclosed here with.

The receipt of the approved proceedings may be acknowledged.

Enclosure: As above

Yours Faithfully

*[Signature]*  
30/9/09

Project Director  
& Member Secretary, OFSDS

Copy along with a copy of Agenda Note forwarded to P.S. to Agriculture Production Commissioner, Orissa & Chairperson of Governing Body of OFSDS along with a copy of the approved proceedings of 9<sup>th</sup> Governing Body Meeting of OFSDS for kind information of the Agriculture Production Commissioner and Chairperson of the Governing body of OFSDS.

*[Signature]*  
30/9/09

Project Director  
& Member Secretary, OFSDS

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Proceedings of the 9<sup>th</sup> meeting of the Governing Body of Orissa Forestry Sector Development Society (OFSDS) held on 29<sup>th</sup> September, 2009 at 15.00 hrs. in the Conference Hall of Planning & Coordination Department, Bhubaneswar.

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The 9<sup>th</sup> meeting of the Governing Body of the Orissa Forestry Sector Development Society (OFSDS) was chaired by Sri S.P. Nanda, IAS, Agriculture Production Commissioner and Chairperson of the Governing Body of the Society. The list of members present is at *Annexure-'A'*.

At the outset the Chairperson welcomed all the members and special invitees to the meeting and requested the Project Director and Member Secretary to initiate the discussions.

The following agenda items were discussed:

**Agenda Item No.1: Confirmation of proceedings of last Governing Body meeting:**

The Project Director informed that the proceedings of the last Governing Body meeting held on 29<sup>th</sup> June, 2009 was communicated to all Members of the Governing Body vide letter No.1819/OFSDP/110/2007, dated 06.07.2009. Since no comments have been received, the minutes of the last meeting were confirmed.

**Agenda Item No.2: Review of the progress of plantation activities:**

The Project Director informed that a meeting of DFO-cum-DMU Chiefs and concerned Regional CCFs/CFs implementing the Project was taken by the Commissioner-cum-Secretary, F&E Department and PCCF Orissa on 7<sup>th</sup> August, 2009. At the meeting concern was expressed over non-selection of the areas under Teak Plantation and short fall in the projected target of Block Plantations. It was emphasized that the targets intimated by the PMU have to be achieved by all the DFOs and the progress of selection of additional areas is to be completed by 30<sup>th</sup> September, 2009. The Commissioner-cum-Secretary, F&E Department expressed that any short comings in the achievements of the targets shall be seriously viewed.

The Project Director then briefed the members regarding progress of the treatment area and the plantation up to 31<sup>st</sup> August, 2009. He informed that the achievement in respect of ANR and plantations up to 31<sup>st</sup> August, 2009 is reported to be 51,270 ha against the target of 51,842 ha. This includes 1302 Ha of area from the 1<sup>st</sup> batch VSS which has been taken up this year.

S.P. Nanda  
29.9.09.

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### Agenda Item No.3: Draft Operation Manual

The Project Director informed that as per the decision of the last meeting of the Governing Body, all the members of the Governing Body were requested to provide feed back/suggestions on the draft operation manual. The Special Secretary to Government, F&E Department had suggested that "Accounting Procedures that has already been approved by the Government along with proposed amendments (after due approval) should form a part of the Operation Manual, so that the Operation Manual becomes a self contained document for implementation of the project". The Project Director mentioned that after the draft Operational Manual is approved by the Governing Body and subsequently concurred by the HPC, the 'Accounting Procedure', which has already been duly approved, will be included while printing the "Operational Manual" as a self contained document.

The Governing Body approved the 'Draft Operational Manual'.

The Chairperson observed that the VSS Management Manual being followed in the Project may be followed in all programmes being implemented in JFM mode.

### Agenda Item No.4: Revision of Remuneration of staff deployed through service provider:

The Project Director brought to the notice of the members that as per the decision of the last Governing Body meeting the remuneration of the personnel engaged through service providers in some other Government Organizations have been compiled and compared. On the basis of that it was proposed that the Governing Body may consider enhancing the remuneration of the personnel by 30%. The proposal was approved by the Governing Body. The present monthly remuneration of different category staff engaged in the Orissa Forestry Sector Development Project and the approved enhanced remuneration are at *Annexure-B*.

The meeting ended with a vote of thanks to the Chair.

S. P. Nanda  
(S. P. Nanda) 29-9-09  
Agriculture Production Commissioner-cum-  
Chairperson, Governing Body & Vice president OFSDS

**LIST OF PARTICIPANTS**

<b>S.No</b>	<b>Name</b>	<b>Address</b>	<b>Designation</b>
1.	Shri S. P. Nanda, IAS	Agriculture Production Commissioner, and Vice President, OFSDS	Chairperson
2.	Shri U.N. Behera, IAS	Commissioner-cum-Secretary, Forest & Environment Department.	Member
3.	Shri P.K. Parida, IFS	Addl. Principal Chief Conservator of Forest, Orissa, O/o PCCF, Orissa.	Nominee of PCCF, Orissa
4.	Shri P. N. Padhi, IFS	Special Secretary to Govt., F&E Department.	Member
5.	Shri P.K. Behera	Chief Functionary, NEWS, Angul	Member
6.	Shri A. K. Bansal, IFS	Project Director, OFSDP	Member-Secretary
<b>SPECIAL INVITEES :</b>			
1.	Shri. M.G. Gogate	Team Leader, General Consultants.	
2.	Shri Ajit Bharthuar, IFS	Jt. Project Director (IME), OFSDP	
3.	Shri D. Biswal, IFS	Jt. Project Director(A&F), OFSDP	
4.	Shri R. N. Sahoo, IFS	Jt. Project Director(HRD&R), OFSDP	

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ANNEXURE - 'B'

Sl No.	Category of staff	Existing Approved Monthly Remuneration (Rs.)	Enhanced Monthly Remuneration (Rs.)
1	Office Manager	10,000	13000
2	Personal Secretary	9000	11700
3	System Manager	7000-8000	9100-10400
4	Computer Programmer	7000	9100
5	Personal Assistant	7000	9100
6	Steno-cum-DEO	5000	6500
7	Data Entry Operator	4000	5200
8	Driver	4500	5850
9	Security Guard with Gun	4000	5200
10	Store Keeper	3000	3900
11	Receptionist	3000	3900
12	Security Guard	2700	3500
13	Peon	2500	3250
14	Gardeners	2500	3250