

**Division Level Capacity Building Orientation programme for DMU personnel
on Implementation of Livelihood Promotion Project through OFSDS-
OMBADC**

People living in and around forests are highly dependent on forest resources for their livelihood. In order to reduce dependency of the Poorest of Poor (PoP), socially vulnerable people and ST & SC community on forest resources and to improve the health of forest ecosystems, it is necessary to enhance and strengthen their Livelihood by providing them with a range of alternative livelihood options. Improving their skills and competencies and connecting them with various developmental programs can bring visible changes in their life.

The OFSDS- OMBADC Project is to be implemented with a view to mitigate the adversities faced by the forest fringe dwellers to some extent by providing them livelihood promotion opportunities.

It is proposed to undertake the orientation of the personnel of DMU, FMU & p-NGO of each project Division in order to make them conversant with the project objectives, goal, strategies, project components, activities, implementation modalities, roles and responsibilities of each stakeholders etc.

Objectives of the Capacity Building Orientation Programme:

1. To orient all the staff of five project Divisions and 25 Ranges on Project Goal, Objectives, Implementation Strategies and Project Components etc.
2. To promote clarity among all officials associated for better coordination and smooth implementation of the project.
3. To enable the establishment of linkages among the officials / professionals of OFSDS associated at all levels for promoting effective implementation.

Proposed Thematic Coverage:

- Overview of the Livelihood Promotion Project
- The key components of the Project, vis-a-vis timeline
- Roles and Responsibilities of various stakeholders in implementation of the Project
- Institutional Arrangement within the Project
- Collaboration with P. NGO: Roles and Responsibilities
- Community Mobilization & Institution Strengthening
- Training & Capacity Building

Duration of Training:

It is proposed to hold one day orientation online training programme for all the five Divisions. The exact date to undertake the online orientation session for all DMU will be finalised in a consultative manner shortly. The schedule of orientation programme is as below:

Orientation programme on implementation of OMBADC funded Livelihood Project at DMU level

Timing	Topic
10.30 to 10:45 hrs	Welcome address and Objective of Orientation Programme
10.45 to 11:45 hrs	Overview of OMBADC Livelihood Project-The key components of the Project, vis-a-vis timeline
11.45 to 12: 30 hrs	Roles and Responsibilities of various stakeholders in implementation of OMBADC Livelihood Promotion Project
12.30 to 13:30 hrs	Institutional Arrangement in OMBADC Livelihood Project
14.30 to 15:15 hrs	Community Mobilization & Institution Strengthening Collaboration with P. NGO: Roles and Responsibilities
15.15 to 16:30 hrs	Concurrent Monitoring
16.30 to 17:00 hrs	Training & Capacity Building
17.00 to 17:30 hrs	Open Discussion
17:30 Hrs	Summing Up

Resource Persons:

1. DFO cum DMU Chief
2. AJY Co-ordinator
3. FMU Chiefs
4. Any other Resource Person

Expected Participants at each Division:

Office	Designation	Nos	Units	Total
DMU	DMU Chief	01	5	05
	ACF	02	5	10
	Cluster Coordinator & DEO	02	5	10
	Project Accountant	01	5	5
FMU	FMU Chief	01	25	25
	Total			55

Proposed Venue & Arrangement:

Proposed Orientation has been scheduled to be held at respective Division headquarter. The tentative works along with head of responsibility are as below:

S. No.	Works	Responsibility
1	Provide the Sate Level Capacity Building Orientation Training and a Brief note on the Livelihood Promotion Project under OFSDS-OMBADC	PMU
2	Inform the staff to attend the orientation	DMU
3	Arrange Conference Hall / Training Hall	DMU
4	Arrangement for Training along with Power back up	DMU
5	Orientation Materials (Folder/Note Book and Pen)	DMU
6	Registration of Participants	FMU
7	Feedback Collection	FMU
8	Reporting of Orientation Training to PMU	FMU
9	Photography	FMU
10	Other logistic support	DMU/ FMU

Training Module / Materials:

- The soft copy of the “**Brief Note on Livelihood Promotion Project under OFSDS- OMBADC**” has been circulated to DMUs. The same may be given to the participants in advance as handout of the training.
- The power-point presentation approved at PMU will be presented by the concerned Resource Persons as per the schedule indicated and will be shared after orientation programme.

Expected Outcome of the training:

1. The participants are oriented on Objectives, Institutional Structures, Components, Roles and responsibilities etc. of the Project.
2. The orientation will develop a broad idea on the roles and responsibilities of the stakeholders for smooth implementation of project.
3. Rapport building and development of Linkages amongst other project personnel of other DMUs and FMUs for better implementation.

**Division-wise List of Participants for the Orientation Training on OMBADC
funded Livelihood Project**

Date:

S. No	Details of Participants	Name of the Project Division					Total
		Bona	Rourkel	Deogarh	Keonjhar	Keonjhar (WL)	
1	DFO	1	1	1	1	1	5
2	ACF	2/3	2/3	2/3	2/3	2/3	10/15
3	R.O.	6	6	3	6	4	25
4	Forester / Forest Guard	30	30	15	30	20	125
5	Cluster Co-ordinator	1	1	1	1	1	5
6	DEO(DMU)	1	1	1	1	1	5
7	Project Accountant	1	1	1	1	1	5
8	Livelihood Co-ordinator(FMU)	6	6	3	6	4	25
9	DEO(FMU)	6	6	3	6	4	25
10	TL, P NGO	1	1	1	1	1	5
11	Team Member, PNGO	12	12	6	12	8	50
Total		67 / 68	67 / 68	37 / 38	67 / 68	47/48	285/290

Participant's Feedback

Name of Training: One Day Orientation Programme on Implementation of OMBADC Livelihood Project at DMU Level for Forest Personnel and Team Members of p-NGO

Venue: _____ Date: _____

1) How far has this training fulfilled your demand?

Completely Partly None

2) Please mark your opinions on the contents discussed in the course:

Sl. No	Content	I have achieved a clear concept		
		Fully	Partly	None
1.	Overview of OMBADC funded Livelihood Project The key components of the Project, vis-a-vis timeline			
2.	Roles and Responsibilities of VSS in implementation of OMBADC Livelihood Project			
3.	Institutional Arrangement in OMBADC Livelihood Project			
4.	Collaboration with P.NGO: Roles and Responsibilities			
5.	Community Mobilization & Institution Strengthening			
6.	Training & Capacity Building			

3) Give \checkmark mark in appropriate box:

Aspects	Very Good	Good	Fair
Training room facilities			
Logistic Support			

4) Mention three things during the course you liked and did not like

I like

I did not like

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

5) Of all contents discussed in the course.

You liked most _____

You disliked most _____

6) Give your overall impression about the training with \surd mark

Very good		Good		Not Bad		Not Satisfactor y	
-----------	--	------	--	---------	--	----------------------	--

7) If you have any additional comments, write here.

Signature

Name

**Orientation Training Programme on implementation of OMBADC funded
Livelihood Project**

Name of the Division:

Date:

PARTICIPANTS LIST

S. No.	Name of the Participant	Designation	Contact No. & mail Id	Signature