



OFFICE OF THE DFO-CUM-DMU CHIEF, DHENKANAL FOREST DIVISION

At: Ganesh Bazar, P.O/Dist. Dhenkanal, PIN-759001

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No:- 14/19(2)

Date: 03-01-2023

HIRING OF FMU COORDINATOR (MICROPLANNING & LIVELIHOOD SUPPORT) ON FIXED REMUNERATION ONE EACH FOR KAMAKHYANAGAR EAST & HINDOL FMUS IN DMU DHENKANAL UNDER OFSDP-II

Divisional Forest Officer-cum-DMU Chief, Dhenkanal invites application from suitable candidates for the following positions under Odisha Forestry Sector Development Project, Phase-II.

Division	Name of the FMU (Forest Range)	Name of the Post	Vacancy
Dhenkanal Forest Division	Hindol & Kamakhyanagar East	FMU Coordinator (Micro Planning & Livelihood Support)	02

Interested candidates may obtain details of **Terms of Reference (ToR)** and the **Application Form** from O/o the Divisional Forest Officer-cum-DMU Chief, Dhenkanal during office hours or may download from the OFSDS website (www.ofsds.in). Filled in application complete in all respect along with self-attested xerox copy of relevant documents in respect of qualifications and experience and **Bank Draft for Rs. 500/- (non-refundable)** drawn in favour of **DFO-cum-DMU Chief, Dhenkanal**, payable at Dhenkanal, should reach the O/o the Divisional Forest Officer-cum-DMU Chief, Dhenkanal through Speed Post/ Courier Service on or before **4.00 PM on 20.01.2023**.


DFO-cum-DMU Chief
Dhenkanal Forest Division

Project brief & Vacancy details:

ODISHA FORESTRY SECTOR DEVELOPMENT PROJECT – PHASE-II is being implemented with the loan assistance from Japan International Cooperation Agency (JICA) in 10 districts of Odisha. This project is for a period of 10 years from 2017-18 to 2026-27. The project objective is to enhance forest ecosystem along with sustainable livelihood of local people by improving sustainable forest management, sustainable biodiversity conservation and community development, thereby contributing to harmonization between environmental conservation and social economic development in the Project area in Odisha. The project is implemented in Joint Forest Management mode involving 1211 Vana Surakshya Samiti and is expected to achieve progress in Sustainable Forest Management through strengthening of these communities based institutions. The project shall also engage 3600 Women SHGs in enhancing their income through different Income Generating activities.

The project is being implemented in 14 Forest/ Wildlife divisions namely; Baripada, Rairangpur, Karanjia, Dhenkanal, Athamallik, Ghumusur (N), Ghumusur (S), Boudh, Subarnapur, Sambalpur, Jharsuguda, Sundergarh, Bamra (WL), Mangrove Forest (WL) Rajnagar. In total 47 Forest Ranges (hereinafter referred to as Field Management Unit, FMU) have been selected in 12 Forest Divisions for the implementation of project components under JFM mode. List of FMUs covered in Dhenkanal DMU is attached as Annexure.1.

The project emphasizes rigorous engagement with the target communities, PRIs, Other Line Departments and civil society organisations for implementation of different activities through convergence. The project components are varying and covered different aspects for implementation.

The project will address the following priority areas:

- Restoration of degraded forest and augment forest resources
- Secure sustainable forest management by improving forest administration, community organisations and capacity development of other stakeholders, Conservation and Ecosystem based management of the biodiversity and promotion of inter-sectoral convergence for holistic development of target communities.
- Improve income of the forest dependent families with targeted livelihood improvement through IGA activities.
- Technology based monitoring of the project interventions.

For the implementation of the project, the institutional structure is set up in society mode in Odisha Forestry Sector Development Society (OFSDS) with Project Management Unit (PMU) at state level headed by the Project Director. At the level of implementing forest/wildlife divisions, Divisional Management Unit is constituted which are headed by the DFO-cum-DMU Chief. The Field Management Units are constituted at Forest Range level (50 nos.) is headed by the Range Officer-cum-FMU Chief. The project is being implemented in JFM mode with activity involvement of 1211 VSSs selected in 47 Forest Ranges with 12 Forest Divisions and the Biodiversity components are being implemented in 2 Wildlife Divisions.

In order to ensure effective implementation of the project and to facilitate the communities for different interventions at the community level, the following personnel is required. Hence, applications are invited from suitable candidates for hiring of the followings position at Divisional level (Divisional Management Unit) for working in Odisha Forestry Sector Development Project, Phase-II initially for one-year period and may be extended for similar periods subject to satisfactory performance.

Division	Name of the FMU	Name of the Post	Vacancy
Dhenkanal Forest Division	Kamakhyanagar East & Hindol	FMU Coordinator (Micro Planning & Livelihood Support)	02

Application in sealed envelope super scribed "Application for the post of FMU Coordinators (Micro Planning & Livelihood Support) complete in all respect along with a **Bank Draft of Rs. 500/- (Non-refundable) drawn on any Nationalized Bank in favour of DFO-cum-DMU Chief, Dhenkanal, Payable at Dhenkanal should reach the O/o the Divisional Forest Officer cum DMU Chief, Dhenkanal on or before 4.00 Pm on 20.01.2023.** The applications received after last date & time will not be entertained. The project will not be responsible for any postal delay. The project authorities reserve the right to reject any application without assigning any reason thereto. Candidates in employment must enclose "NOC" from the present employer.

Job Description & Eligibility Criteria are as below:

Name of the Post	Job Description	Qualification and Experience
FMU Coordinator (Micro Planning & Livelihood Support)	<p>He/ She will</p> <p>Assist FMU Chief/ Asst. FMU Chief in Annual Plan & Implementation at VSS level.</p> <p>Guide and Facilitate Micro Planning, Livelihoods and NTFP interventions.</p> <p>Assist small business / enterprise plan, inter-sectoral Convergence Cluster Promotion Monitoring & reporting and Capacity Building</p> <p>Coordinate with VSS and other Stakeholders in the Project implementation.</p>	<p>Essential Qualification</p> <p>Graduate in any Discipline (with more than 45% in aggregate in qualifying Exam.).</p> <p>Desirable Qualification:</p> <p>Post Graduate / MBA in any discipline.</p> <p>Essential Experience :</p> <p>3 years experience in Micro Planning, Natural Resource Management, Community based institution building, Livelihood Support activities etc.</p> <p>Desired Experience :</p> <p>Experience of implementing Govt. Projects/ Externally Aided Project for more than 1 year.</p>
Monthly Remuneration	Rs. 25,000/- P.M. (Consolidated)	

Annexure-I**List FMUs (Ranges) covered under Dhenkanal DMU**

Name of the Forest Division	Name of the Ranges
Dhenkanal	Dhenkanal
	Hindol
	K.Nagar East
	K.Nagar west
	Kapilash
	Sadangi



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DHENKANAL FOREST DIVISION
AT: GANESH BAZAR, P.O/DIST: DHENKANAL - 759001
Tel-06762226717, E-mail-dmuchiefdkl@gmail.com**



APPLICATION FORM

Post applied for: (Note: Attach Bank Draft with Application Form and relevant documents)		Attach a self attested photograph (3cm X4cm)			
1. First Name:	Last Name:				
2. Date of Birth: (Certificate of proof to be attached)	3. Sex				
4. Present Contact Address:	5. Permanent Telephone No: (STD Code) Number				
6. Permanent Contact Address:	7. Present Telephone No: (STD Code) Office Number:-				
8. Email Id:	9. Mobile No:				
10. Computer Literacy: Mention all software(s) known/used					
11. Education: High School onwards, please list all your qualifications					
Degree	Institute/ Board	Year	Division/ Marks(%)	Subjects	Full/ Part time / Distance learning
12. Employment Record:					
Total years of post qualification experience:					
Years of experience in Government :					
13. Level of Proficiency in computers					
MS Office Program	Ability to use				
	Poor	Fair	Good		
MS WORD					
MS POWER POINT					
MS EXCEL					
MS ACCESS					
Other (Please specify)					

14. Employment History(Use separate sheets if required)

Starting with your present employment, list in reverse order all the employments you have had in the below format

Organization and project name	Designation	Tenure of Engagement (fromto.....)	Level of engagement (State/ District/ Block)	Type of projects associated		
				Government sector or others	External Aided or not. If yes, name of Donor organisation	Nature of works by the applicant

15. Current Employment

Name of the organization	
Since when working (From..... .. to.....)	
Monthly Emolument including all allowances	

16. Medical History: Please give details of major health disabilities (covering congenital disorders, physical or mental disabilities of any sort, cardiac or pulmonary disorders etc.):

17. Joining Time: Please confirm your ability to relocate/ be at OFSDS Head Office and Join with one month of selection. In case of any constraint- please elaborate in the space provided:

In case of already employed person(s), NOC form present employer is to be attached.

18. Language Proficiency: Please confirm oral and written proficiency in languages known to you. Your assessment shall be tested at a later stage:

Language	Ability to converse			Ability to read			Ability to write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Oriya									
Other (please specify _____)									

19. Explain why do you consider that you are suitable for the position applied for (Within 200 words and may use separate sheet for the same)

20. Referees: Two persons to whom you have reported professionally in the recent past whom we can immediately approach for a reference

	Referee-1	Referee-2
Name :		
Address:		
Telephone/ Cell No:		
Organization:		
Designation:		
Your professional Relationship with the referee:		

Place:

Date:

Signature of the Applicant